

WAYS TO VOLUNTEER WITH ACADEMIC CHOICE

The Academic Choice community is successful because we have such strong support from our families. We invite each of you to contribute by making a financial contribution and also by donating some hours of your time. No contribution is too small! Below is a list of our volunteer needs. Some jobs are large and require a significant commitment of time, while others are small and can fit into anyone's busy schedule. Most AC volunteers work full time. We can find a way to plug you in and work around your schedule!

For more information, contact Kate Spohr kspohr@berkeley.edu, 510-420-1224.

Leadership Position (current opening)

- Treasurer-maintain and report financial records for AC

Clerical and administrative support (most jobs are short-term, flexible, and can be done at home)

- Data entry
- Mass mailing assistance
- Photocopying

Fall picnic (one or two persons)

We need a person or two who can coordinate logistics for AC's annual kick-off event that happens the Sunday before school begins. This is a short-term high impact volunteer job!

Spring Gala (10 volunteers required from January through March only)

- events coordination
- ticket sales
- auction solicitation
- volunteer coordination
- food and catering coordination

Student Support and Mentoring (year round)

- Assist the BHS student support coordinator with outreach, mentoring, organizing study skills workshops, clerical tasks, and other jobs as needed.

Yes! I want to help. Please contact me:

Printed name: _____ Email: _____

Phone: _____ Child's expected date of graduation: _____

- I would consider a leadership role in AC. Please call me to discuss what's involved.
- I'd like to help with the AC Gala (event planning, food, volunteers, auction)
- I can do clerical/administrative jobs (mailings, data entry, photocopying)
- I can help with food for events
- I can help with student support and mentoring
- I cannot help with a specific task at this time, but keep me in mind for volunteer jobs in future
- I'd like to make a financial contribution of _____ check # _____

**Please return this form to a member of the AC advisory board
at the end of this meeting!
Or mail to: Jon Marley, 2313 Russell Street, Berkeley, CA 9**